



Siksikaitsitapi Ohkin'niinaiks Society

(Blackfoot Confederacy Chiefs Society)

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JOB POSTING:

Director of Siksikaitsitapi Ohkin'niinaiks Society

Employment Type: Full-Time, 3-Year Contract

Work Location: Blackfoot Confederacy Calgary Branch Office

Reports to: Chief Executive Officer, Blackfoot Confederacy

Posting Closing Date: Wednesday July 29, 2026

About the Organization

The Siksikaitsitapi Ohkin'niinaiks Society - Blackfoot Confederacy Chiefs Society (BCCS) is a nationally recognized Indigenous Representative Organization (IRO) operating in accordance with the Declaration of Siksikaitsitapiwa. The Society works collaboratively with the Blackfoot Confederacy First Nations: Blood Tribe (Kainai), Siksika Nation, Piikani Nation, and the Blackfeet Tribe (Amskapi Piikuni) in Montana, U.S.A. The Society coordinates strategy, advocacy, and lobbying on behalf of the collective Blackfoot Confederacy.

About the Role

The **Director of Siksikaitsitapi Ohkin'niinaiks Society** is a senior operational leadership role responsible for implementing the strategic vision of the Society as directed by the Board of Directors and executed under the supervision of the CEO. The Director is a senior manager accountable to the CEO for the operational execution of the Society's mandate. The Director works closely with the Board to support its governance functions on behalf of and in support of the CEO, ensuring Board directives are translated into actionable operational plans.

Direct Reports: Political Strategist, Political Advisor/Researcher, Administrative Officer

Key Responsibilities

Strategic & Operational Leadership

- Lead the development and execution of the Society's annual workplan and organizational development plan in alignment with Board direction and CEO approval, while ensuring all operations reflect Siksikaitsitapi cultural protocols, values, and principles.



Siksikaitsitapi Ohkin'niinaiks Society

- Provide leadership, coaching, and guidance to subordinate staff.

Board Support & Governance

- Support the CEO by preparing materials, briefings, and reports for Board meetings, and ensure Board directives and resolutions are translated into operational plans and executed effectively.
- Support the CEO in implementing the Board's Strategic Plan.

Government Relations & Advocacy

- Under the direction of the CEO, develop and implement political/legal strategies to uphold Blackfoot Treaty Rights and Constitutional and Inherent Rights, and position the Confederacy in key political arenas including AOTC, AFN, and U.S. political bodies.
- Analyze federal and provincial legislation to advocate for the needs of Siksikaitsitapi members, and develop funding proposals for provincial, federal, and other sources.

Relationship Building

- Develop strategic relationships across government, industry, non-profit, and Indigenous sectors.
- Build alliances with other First Nations political bodies and cultivate ally relationships with Treaty Nations and partners to advance collective Blackfoot interests.

Corporate Governance & Administration

- Develop HR and Financial Policies for the Society with Board/CEO approval, and manage corporate documents and annual return filings.
- Ensure adherence to Blackfoot Confederacy policies, confidentiality, and intellectual property requirements pending the development, approval, and implementation of Society-specific policies.

Collaboration & Stakeholder Relations

- Collaborate closely with the CEO, BCTC Team, and Siksikaitsitapi First Nations.
- Review financial and non-financial reports and devise remedial actions in consultation with the CEO.

A comprehensive detailed job description is available upon request by contacting:

Admin@blackfootconfederacy.ca



Siksikaitsitapi Ohkin'niinaiks Society

Qualifications

Education & Experience

- Bachelor's degree in Public Administration, Political Science, Law, Indigenous Studies, Business Administration, or a related field.
- Minimum of 5-7 years of progressive experience in management, senior administration, or project management, preferably within a First Nations, Tribal Council, or Indigenous organization.
- Demonstrated experience in policy development, strategic planning, government relations, and advocacy.
- Experience developing and managing operational budgets and leading funding proposals.
- An equivalent combination of education and experience will be considered.

Knowledge & Skills

- **Political Acumen:** Deep understanding of Canadian and U.S. political structures, the Constitution Act, 1982, UNDRIP, and legislative processes as they relate to Indigenous rights.
- **Governance:** Strong knowledge of Indigenous governance, Treaty Rights, and Tribal Council/IRO structures.
- **Relationship Building:** Proven ability to develop strategic relationships across sectors and with Indigenous political bodies.
- **Strategic Thinking:** Exceptional analytical, problem-solving, and planning skills.
- **Communication:** Strong verbal, business writing, and presentation skills.
- **Cultural Competency:** Knowledge of Blackfoot history, culture, traditions, and practices is a strong asset. Fluency in Blackfoot is an asset.
- **Technical:** Proficiency in Microsoft Office Suite and databases.

Other Work Requirements

- Office environment with periods of high pressure to meet deadlines; requires managing confidential information.
 - Must work from the Calgary Branch Office a minimum of 50% of total work time and travel as required inside and outside of Canada.
 - Valid Class 5 Driver's License and reliable transportation required.
 - May require work outside of regular hours.
 - Must possess a clear Criminal Record Check and Vulnerable Sector Check.
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Why Join Us?

This is a unique opportunity to play a pivotal leadership role in advancing the collective interests of the Blackfoot Confederacy. You will work alongside dedicated leaders and contribute to meaningful advocacy that upholds Treaty Rights and strengthens Blackfoot sovereignty.

We offer a competitive compensation package, including benefits, and the chance to work in a culturally rich environment that values leadership and collaboration.

How to Apply

Interested applicants are invited to submit the following documents to:

Admin@blackfootconfederacy.ca:

- Cover letter clearly outlining your relevant experience and education
- Current resume detailing all employment history pertinent to this position
- Copies of educational credentials
- Current Criminal Record Check and Vulnerable Sector Check (dated within last 6 months)
- Three professional references, including:
 - Full name and title
 - Relationship to the applicant (e.g., former supervisor, colleague, client)
 - Contact information: Current email address and phone number

Please note: Incomplete applications **will not be** considered. All required documents/information must be received in full for an applicant to proceed to the pre-screening stage by the deadline.

Deadline to Apply: Wednesday July 29, 2026, 5:00pm MST

We thank all applicants for their interest; however, only those selected for an interview will be contacted.