



JOB POSTING:

Blackfoot Patient Navigator **Blackfoot Confederacy Tribal Council**

Employment Type: Full-Time, 3-Year Contract

Work Location: Hybrid – Office located at Blackfoot Confederacy Calgary Branch Office (7535 Flint Road SE, Calgary, AB T2H 1G3), with regular on-nation presence at Siksika Nation, Kainai-Blood Tribe, and Piikani Nation, and remote work as required.

Reports to: Health Director, Blackfoot Confederacy Tribal Council (BCTC)

Number of Positions: One (1)

Posting Closing Date: Wednesday August 5, 2026

About the Role:

The Blackfoot Patient Navigator assists community members in accessing Alberta's provincial healthcare system, including hospitals, primary care networks, and specialist services. This role removes barriers to care, coordinates care, and supports transitions between different levels of health services. Focused on the provincial system rather than on-reserve health services or NIHB benefits, the Navigator identifies systemic issues and advocates for health equity improvements for the Blackfoot Confederacy. The position is based out of the Calgary Branch Office with regular on-nations presence at Siksika, Kainai-Blood Tribe, and Piikani Nations. All work aligns with Blackfoot cultural protocols.

Key Responsibilities:

- Provide dedicated advocacy and support to eligible clients from Siksika Nation, Kainai-Blood Tribe, and Piikani Nation to access provincial healthcare services, including primary care, hospital services, and specialist referrals.
- Collaborate with physicians, nurses, social workers, discharge planners, and other health professionals to coordinate client care and support smooth transitions between healthcare settings.
- Proactively identify systemic barriers to healthcare access and quality of care; advocate for improvements based on client experiences and observed patterns of bias.
- Act as a key liaison between Blackfoot community members and the Alberta health system (e.g., Alberta Health Services, hospitals, clinics, primary care networks) to improve access and ensure culturally safe care.

- Maintain a regular scheduled on-nations presence at Siksika Nation, Kainai-Blood Tribe, and Piikani Nation for in-person client service delivery and community engagement.
- Maintain accurate digital and physical client files, track interactions, and ensure strict compliance with all BCTC policies, privacy laws, and confidentiality requirements.

Qualifications:

Education & Experience:

- Recognized health-related diploma/degree (e.g., Health Care Administration, Social Work, Nursing). Current registration with an appropriate licensing body is considered a definite asset.
- Minimum 2+ years of experience in client advocacy, case management, or health administration, preferably within First Nations health services.
- Experience in care coordination and advocacy within a provincial or public health system is strongly preferred.

Technical Skills:

- Demonstrated proficiency in Microsoft Office (Word, Outlook, Excel, PowerPoint) and database management.
- Ability to maintain digital and physical filing systems for confidential client records.
- High degree of discretion and integrity in handling confidential information.

Core Competencies:

- **Provincial Health System Knowledge:** Demonstrated understanding of how the provincial healthcare system operates, including referral processes, hospital discharge planning, and primary care networks.
- **Community Focus:** Understanding of the unique health access barriers and needs of on-reserve members of Siksika Nation, Kainai-Blood Tribe, and Piikani Nation when accessing off-reserve provincial health services.
- **Cultural Sensitivity:** Knowledgeable and sensitive to Blackfoot culture, beliefs, and issues. Ability to speak and understand Blackfoot is considered a valuable asset.
- **Advocacy & Problem-Solving:** Creative, resourceful problem solver who excels in resolving communication issues and advocating for clients' needs within the health system.
- **Interpersonal Skills:** Exceptional interpersonal, listening, and assessment skills. Ability to build trust and maintain confidentiality.
- **Communication:** Strong written and verbal communication and presentation skills.

Additional Requirements:

- Valid driver's license and willingness to travel extensively and regularly (required on-nations presence at Siksika Nation, Kainai-Blood Tribe, and Piikani Nation).
- Ability to work flexible hours when needed for community events or client deadlines.
- Must be able to work both independently and within a multi-disciplinary team.
- Satisfactory Criminal Record Check and Vulnerable Sector Check.

Work Environment & Requirements:

- **Work Environment:** Hybrid – a combination of in-office work at the Blackfoot Confederacy Calgary Branch Office, regular on-nations presence, and remote work as required.
- **On-Nations Presence:** Regular scheduled presence on Siksika Nation, Kainai-Blood Tribe, and Piikani Nation is mandatory for client service delivery and community engagement.
- **Primary Office Location:** Blackfoot Confederacy Calgary Branch Office (7535 Flint Road SE, Calgary, AB T2H 1G3).
- **Core Hours:** Monday-Friday, 9:00 AM - 5:00 PM, with occasional evenings/weekends required for events or deadlines (advance notice provided).

Why Join Us?

- Play a key role in ensuring on-reserve members of Siksika Nation, Kainai-Blood Tribe, and Piikani Nation have equitable access to provincial healthcare services.
- Work within a culturally supportive Blackfoot environment and collaborate directly with community leaders, health staff, and health system partners.
- Build specialized skills in health system navigation, advocacy, and cross-jurisdictional case management within a First Nations context.

How to Apply:

For more information and/or to request an **application package**, please email Blackfoot Confederacy Tribal Council Human Resources at: admin@blackfootconfederacy.ca

Deadline to Apply: Wednesday August 5, 2026, 5:00pm MST

Blackfoot Confederacy Tribal Council thank all interested applicants and advises that only those selected for an interview will be contacted.